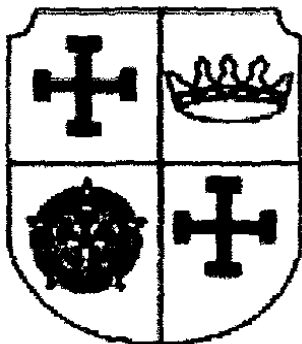


# WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering  
Clerk to the Council  
309 Browndge Rd,  
Bamber Bridge,  
PR5 6UU

Tel: 01772 629616

[www.whittlelewoodsparishcouncil.org.uk](http://www.whittlelewoodsparishcouncil.org.uk)  
[whittlelewoodspc@yahoo.co.uk](mailto:whittlelewoodspc@yahoo.co.uk)

5th April 2018

## Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 09th April, 2018 at 7.30pm.

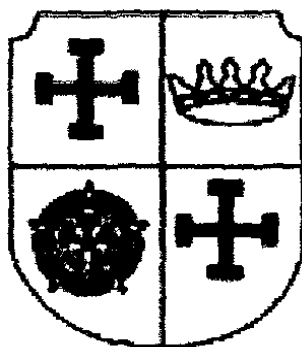
Yours sincerely, Lisa Pickering, Clerk to the Council

## Agenda

*Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.*

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Committee Updates
- 7) Reports from Representatives
- 8) Clerk's report
- 9) Accounts
- 10) Councillors' reports
- 11) Confidential items

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## Whittle-le-Woods Parish Council Meeting Monday 09th April 2018

Apologies: Councillor's Fogarty and Marsden

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks - 3rd defib to be registered

4) Planning matters

New

82 Derek Road Whittle-Le-Woods Chorley PR6 7LZ

Front dormer extension, two storey rear extension and demolition and replacement of existing detached garage.

Ref. No: 18/00276/FULHH | Received: Fri 16 Mar 2018 | Validated: Fri 16 Mar 2018 | Status: Awaiting decision

Rose Cottage Kem Mill Lane Whittle-Le-Woods Chorley PR6 7EA

Erection of 1No detached dwelling

Ref. No: 18/00189/FUL | Received: Wed 28 Feb 2018 | Validated: Wed 28 Feb 2018 | Status: Awaiting decision

Land Rear Of 25 Preston Road Whittle-Le-Woods

Minor non-material amendment to planning approval 16/00038/FUL (which was for the erection of two detached dwellings) involving alterations to the facing materials to the bungalow on plot 2.

Ref. No: 18/00275/MNMA | Received: Fri 16 Mar 2018 | Validated: Thu 22 Mar 2018 | Status: Awaiting decision

102 Preston Road Whittle-Le-Woods Chorley PR6 7HE

18/00320/FULHH Alternative Reference PP-06854561 Application Validated Thu 29 Mar 2018 Proposal First floor rear extension, single storey rear extension, and raising ridge height of existing garage Status Awaiting decision

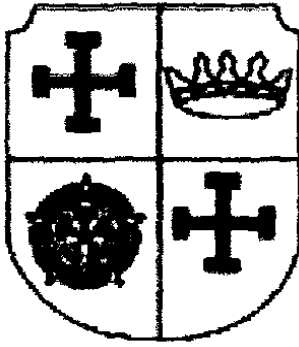
Granted

105 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Works to protected trees - Chorley BC TPO No.9 (Whittle-Le-Woods) 1987: 15% crown thinning of three oak trees within front garden.

Ref. No: 18/00096/TPO | Received: Wed 31 Jan 2018 | Validated: Wed 31 Jan 2018 | Status: Granted

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44 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

Application for a Certificate of Lawfulness for a proposed single storey rear extension

Ref. No: 18/00089/CLPUD | Received: Mon 29 Jan 2018 | Validated: Wed 31 Jan 2018 |  
Status: Granted

16 Cow Well Lane Whittle-Le-Woods Chorley PR6 7HS

Two storey side extension, single storey rear extension, rear dormer with balcony, and external alterations including solar panels to rear dormer (following demolition of existing garage)

Ref. No: 18/00052/FULHH | Received: Wed 17 Jan 2018 | Validated: Wed 17 Jan 2018 |  
Status: Granted

Stablefold 66 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

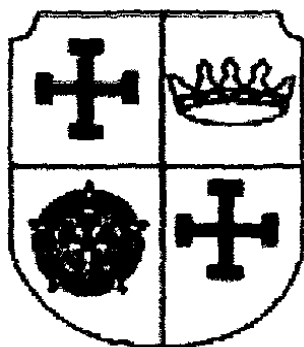
Works to a protected tree: Chorley BC TPO 4 (Whittle-le-Woods) 2001: Removal of sycamore tree (no. T2 within order).

Ref. No: 18/00006/TPO | Received: Wed 03 Jan 2018 | Validated: Wed 03 Jan 2018 | Status:  
Granted

Other Decision  
None

- 5) Correspondence  
C1 - Resident requesting Hanging baskets in Far Nook.  
C2 - Silent Soldier Campaign
- 6) Committee Updates - *Planning / Grants / Staffing / Projects / Finance / Flooding*
- 7) Reports from Representatives - *Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*
- 8) Clerk's report  
Actions / Issues raised (CBC / LCC / Other Authorities) - please see attached document  
LBKVC  
Hanging Baskets  
Newsletter  
Contracts and Appraisals  
End of Year - HMRC / PAYE  
Standing Orders / Financial Regulation  
Parish Councillor Elections  
VAT reclaim  
Purchase Requisitions

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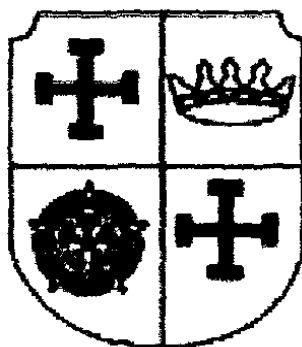
## 9) Accounts

Cheq	JV	Payee	Detail	Total
2892	18/19-001	Employee 2	April Salary	380.02
2893	18/19-002	Employee 1	April Salary	568.24
2894	18/19-003	HMRC - PAYE	Tax & NI payment	1166.64

## 10) Councillors' reports

## 11) Confidential items

# WHITTLE-LE-WOODS PARISH COUNCIL

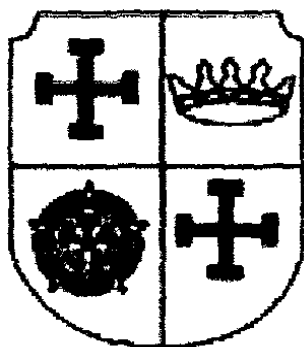


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MARCH ACCOUNTS - APPROVED AT APRIL MEETING				
<b>Accounts</b>				
<b>Budget Monitoring as at</b>		<b>31-Mar-18</b>		
	<b>2017/8 Accounts</b>	<b>2016/7 Accounts</b>	<b>TOTAL</b>	
<b>Expenditure</b>	<b>Budget</b>	<b>Actual</b>	<b>Spent in 2017</b>	<b>SPENT</b>
Admin - Admin	6,436.00	3,288.36	-	3,288.36
Admin - Sals	15,700.00	18,338.25	-	18,338.25
War memorial	2,000.00	2,000.00	-	2,000.00
Loan	5,040.00	5039.96	-	5,039.96
Maintenance	11,728.50	8262.99	-	8,262.99
Grants	500.00	200.00	-	200.00
Projects	4,200.00	8788.13	-	8,788.13
Other costs/misc	1,300.00	-	-	-
CIL	-	-	-	-
VAT	-	2261.58	-	2,261.58
	<b>46,904.50</b>	<b>48,179.27</b>	<b>-</b>	<b>48,179.27</b>
				<i>Total pmnts year so far</i>
	<b>2017/8 Accounts</b>	<b>2016/7 Accounts</b>	<b>TOTAL</b>	
<b>Income</b>	<b>Budget</b>	<b>Actual</b>	<b>Income in 2017</b>	<b>INCOME</b>
Administration	38,847.00	39175.64	-	39,175.64
Maintenance	220.00	128.00	-	128.00
CIL		5,393.24		5,393.24
Bank Interest	50.00	13.95		13.95
VAT repayment		858.02	-	858.02
	<b>39,117.00</b>	<b>45,568.85</b>	<b>-</b>	<b>45,568.85</b>
				<i>Total income year so far</i>
<b>Accounts for month ending</b>		<b>28-Feb-18</b>		
<b>Receipts</b>		<b>Payments</b>		
Newsletter	25.00	Employee 2	March Salary	£352.80
Interest	2.03	Employee 1	March Salary	£568.24
Pension refund	310.14	David Hull	Lady Crosse Drive Footpa	£70.00
Newsletter	40.00	David Hull	Invoice 3 for 17/18	£745.00
Newsletter	25.00	Carvers Trees	2017 Christmas Tree	£290.00
		Boys Locksmith	Cabinet Keys	£9.60
		Employee 1	Expenses Jan - Mar	£289.67
		LCC Pension	Pension (Employee 1)	£135.23
		Petty Cash	Cash to top up	£25.00
Total receipts	402.17	Total payments		£2,485.54
			<b>Current a/c 26/03/18</b>	395.02
			<b>Deposit a/c 26/03/18</b>	47491.38
			<b>Bank balances</b>	47886.40
			<b>+ Deposits not incl</b>	
<b>28th Feb balance</b>	48927.19		<b>- Unpresented cheqs</b>	1042.58
<b>+ Receipts</b>	402.17			
<b>- Payments</b>	2485.54			
<b>28th Feb balance</b>	46843.82		<b>31st March balance</b>	46843.82

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QUARTERLY REPORT 2017-8: PAYMENTS											
Month	Admin	Sals	War Mem	Loan	Maint	Elections	Grants	Proj/Misc	CIL	VAT	Total
April	0.00	1138.00	0.00	0.00	0.00	0.00	200.00	1385.00	0.00	0.00	2723.00
May	215.07	999.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1214.39
June	570.00	1676.79	0.00	0.00	3447.65	0.00	0.00	550.00	0.00	700.26	6944.70
<b>Quarter 1 totals</b>	<b>785.07</b>	<b>3814.11</b>	<b>0.00</b>	<b>0.00</b>	<b>3447.65</b>	<b>0.00</b>	<b>200.00</b>	<b>1935.00</b>	<b>0.00</b>	<b>700.26</b>	<b>10882.09</b>
July	24.99	1158.05	0.00	0.00	251.55	0.00	0.00	630.00	0.00	16.00	2080.59
August	2580.58	1429.76	0.00	2519.98	145.00	0.00	0.00	0.00	0.00	0.00	6675.32
September	547.36	1158.05	0.00	0.00	0.00	0.00	0.00	840.00	0.00	232.32	2777.73
<b>Quarter 2 totals</b>	<b>3152.93</b>	<b>3745.86</b>	<b>0.00</b>	<b>2519.98</b>	<b>396.55</b>	<b>0.00</b>	<b>0.00</b>	<b>1470.00</b>	<b>0.00</b>	<b>248.32</b>	<b>11533.64</b>
October	628.00	1458.68	0.00	0.00	520.00	0.00	0.00	400.00	0.00	192.60	3199.28
November	0.00	2355.39	36.81	0.00	0.00	0.00	0.00	1369.17	0.00	158.20	3919.57
December	222.00	1109.12	0.00	0.00	176.00	0.00	0.00	3365.60	0.00	655.09	5527.81
<b>Quarter 3 totals</b>	<b>850.00</b>	<b>4923.19</b>	<b>36.81</b>	<b>0.00</b>	<b>696.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5134.77</b>	<b>0.00</b>	<b>1005.89</b>	<b>12646.66</b>
January	76.00	1109.12	0.00	0.00	1000.00	0.00	0.00	0.00	0.00	0.00	2185.12
February	268.53	954.05	2000.00	2519.98	2054.34	0.00	0.00	365.00	0.00	284.32	8446.22
March	301.48	1056.27	0.00	0.00	815.00	0.00	0.00	290.00	0.00	22.79	2485.54
<b>Quarter 4 totals</b>	<b>646.01</b>	<b>3119.44</b>	<b>2000.00</b>	<b>2519.98</b>	<b>3869.34</b>	<b>0.00</b>	<b>0.00</b>	<b>655.00</b>	<b>0.00</b>	<b>307.11</b>	<b>13116.88</b>
<b>Year end</b>	<b>5434.01</b>	<b>15602.60</b>	<b>2036.81</b>	<b>5039.96</b>	<b>8409.54</b>	<b>0.00</b>	<b>200.00</b>	<b>9194.77</b>	<b>0.00</b>	<b>2261.58</b>	<b>48179.27</b>

QUARTERLY REPORT 2017-8: INCOME						
Month	Admin	Maint	Interest	CIL	VAT	Total
April	37647					37647
May			0.59			0.59
June	75	60	0.76			135.76
<b>Quarter 1 totals</b>	<b>37722</b>	<b>60</b>	<b>1.35</b>	<b>0</b>	<b>0</b>	<b>37783.35</b>
July	373.5	128			858.02	1359.52
August	-75	-60	0.67			-134.33
September			1.29			1.29
<b>Quarter 2 totals</b>	<b>298.5</b>	<b>68</b>	<b>1.96</b>	<b>0</b>	<b>858.02</b>	<b>1226.48</b>
October			0.54			0.54
November	0	0	0.57	5393.24		5393.81
December	25		2.33			27.33
<b>Quarter 3 totals</b>	<b>25</b>	<b>0</b>	<b>3.44</b>	<b>5393.24</b>	<b>0</b>	<b>5421.68</b>
January	615	0	0	2.55	0	617.55
February	115	0	0	2.62	0	117.62
March	400.14	0	0	2.03	0	402.17
<b>Quarter 4 totals</b>	<b>1130.14</b>	<b>0</b>	<b>0</b>	<b>7.2</b>	<b>0</b>	<b>1137.34</b>
<b>Year end</b>	<b>39175.64</b>	<b>128.00</b>	<b>6.75</b>	<b>5400.44</b>	<b>858.02</b>	<b>45568.85</b>