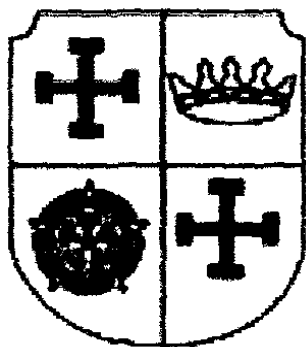


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering
Clerk to the Council
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Bamber Bridge,
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01 November 2018

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 12th November 2018, at 7.30pm.

Yours sincerely, Lisa Pickering, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Committee Updates / Events
- 7) Reports from Representatives
- 8) Clerk's report
- 9) Accounts
- 10) CIL Monies / Proposed Spend
- 11) Councillors' reports
- 12) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 12th November 2018

Apologies: Councillor Newall, Partington

Attendees: Chairman Bell, Councillors Auwerx, Briscoe, Evans, Fogarty, B Higham, P Higham, McDonald, Wood, Yates and the Clerk

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks

4) Planning matters

New

40 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to a protected tree: Chorley BC TPO no.7 (Whittle-le-Woods) 1996:
T18 oak tree overhanging onto property - requires pruning back.

Ref. No: 18/00985/TPO | Received: Mon 22 Oct 2018 | Validated: Mon 22 Oct 2018 | Status:
Awaiting decision

33 Harvest Drive Whittle-Le-Woods Chorley PR6 7QL

Application for works to a protected tree: Chorley BC TPO no.7 (Whittle-le-Woods) 1995:
T22 Oak - cut back rotten branches to make safe.

Ref. No: 18/00995/TPO | Received: Mon 22 Oct 2018 | Validated: Mon 22 Oct 2018 | Status:
Awaiting decision

54 Preston Road Whittle-Le-Woods Chorley PR6 7HH

Application for a Certificate of Lawfulness to confirm the use of no. 54 Preston Road as a
dwelling house (C3 Use Class)

Ref. No: 18/00957/CLEUD | Received: Fri 12 Oct 2018 | Validated: Thu 18 Oct 2018 | Status:
Awaiting decision

Granted

22 Harvest Drive Whittle-Le-Woods Chorley PR6 7QL

Application for works to a protected tree: Chorley BC TPO no. 7 (Whittle-le-Woods) 1995.
Ash tree (T12) - Prune branches growing towards the house to suitable growth points to a
maximum of 2.5 metre reduction.

Ref. No: 18/00879/TPO | Received: Tue 18 Sep 2018 | Validated: Tue 18 Sep 2018 | Status:
Granted

Woodlands Shaw Hill Drive Whittle-Le-Woods Chorley PR6 7PN

Application for works to a protected tree: Chorley BC TPO no.2 (Whittle-le-Woods) 1991:
Oak - identified at T6 within TPO - Fell to ground.

Ref. No: 18/00864/TPO | Received: Wed 12 Sep 2018 | Validated: Wed 12 Sep 2018 | Status:
Granted

192 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

Notification of a proposed single storey rear extension measuring 4m in depth, with eaves
height of 2.45m and a maximum height of 2.83m

Ref. No: 18/00857/PDE | Received: Mon 10 Sep 2018 | Validated: Mon 10 Sep 2018 | Status:
Granted

20 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN
Application for Certificate of Lawfulness for a proposed single storey rear extension
(following demolition of existing conservatory)
Ref. No: 18/00835/CLPUD | Received: Sat 01 Sep 2018 | Validated: Mon 03 Sep 2018 |
Status: Granted

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE
Application to discharge condition 4 (materials), condition 7 (ground levels), condition 12
(sustainable resources), condition 15 (scheme of investigation), condition 16 (method
statement) and condition 18 (vehicle wheel cleaning) attached to planning permission
15/01185/FUL (for the proposed erection of two new dwelling houses on land between 1A
and 3 Dark Lane 15/01185/FUL).
Ref. No: 18/00794/DIS | Received: Mon 20 Aug 2018 | Validated: Mon 20 Aug 2018 | Status:
Granted

Gelston Dawson Lane Whittle-Le-Woods Chorley PR6 7DT
Erection of ancillary outbuilding to be used in association childrens nursery and construction
of car park extension.
Ref. No: 18/00763/FUL | Received: Tue 07 Aug 2018 | Validated: Mon 13 Aug 2018 | Status:
Granted

Leatherlands Farm Moss Lane Whittle-Le-Woods Chorley PR6 7DD
Application to discharge condition 13 (dwelling emission rate compliance) attached to
planning permission 16/00509/FULMAJ (Residential development for the erection of 45 no.
dwellings and associated landscaping and infrastructure.)
Ref. No: 18/00496/DIS | Received: Mon 14 May 2018 | Validated: Mon 21 May 2018 |
Status: Granted

Other Decision

3 The Walled Garden Whittle-Le-Woods Chorley PR6 7PD
Application for works to protected trees: Chorley BC TPO no.1 (Whittle-le-Woods) 1982: T1
Sycamore Acer pseudoplatanus - crown reduce to the north x 2.5m and reduce height x 2m;
T6 Sycamore Acer pseudoplatanus - crown reduce to the north x 2m and reduce height x 2m;
T8 Sycamore Acer pseudoplatanus - crown reduce to the north x 3m and reduce height x 2m
Ref. No: 18/00896/TPO | Received: Sat 22 Sep 2018 | Validated: Sat 22 Sep 2018 | Status:
Refused

5) Correspondence

C1 – Parish Council Digital Service Questionnaire
C2 – Water House Green Christmas Lights
C3 – LBKV report

6) Committee Updates / Events (*Planning / Grants / Staffing / Projects / Finance / Flooding*)

Flooding – Spending plan (£1000)
Vouchers for Volunteers

7) Reports from Representatives (*Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*)

Community Garden

8) Clerk's report

Actions / Issues raised (CBC / LCC / Other Authorities) - please see attached document

- Newsletter
- December Budget meeting?
- Christmas Tree Lights / Cherry Picker

9) Accounts

Outgoings to be approved / signed this meeting

Cheq	JV	Payee	Detail	Total
dd	18/19-063	LLC Pension	Pension payment	-£147.42
2935	18/19-064	Employee 2	November Salary	-£380.02
2936	18/19-065	Employee 1	November Salary	-£619.16
2937	18/19-066	Aquasition	Web hosting for flooding equip - 3 year contract	-£313.60
2938	18/19-069	David Hull	Installation of Silhouettes	-£50.00
2939	18/19-070	Newbury Printers	Carol Song sheets	-£48.00
2940	18/19-071	Newbury Printers	Newsletter	-£582.00
2941	18/19-072	Gala Lights	Christmas Lights	-£255.00
2942	18/19-073	Highstreet Vouchers	Vouchers for volunteers	-£50.00
2943	18/19-074	Petty Cash	Petty cash top up	-£50.00
2944	18/19-075	Mr Shipman	Remembrance Wreath	-£20.00

10) CIL Monies / Proposed Spend

- Clerk has advised Cllr John Walker of the outcome of the application for CIL monies. The school will now go ahead with a formal quote and application.
- Whittle-Le-Woods Village Hall Play Group – see attached email.

11) Councillors' reports

12) Confidential items

Full Year Accounts to date - against Budget.

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring											
Detail of summary of monthly accounts											
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89				
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92				
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/11)	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00				
Payments this month	£2,250.13	£1,339.78	£2,695.14	£8,710.32	£15,127.79	£7,266.29	£6,853.82				
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59				
Unpresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00				
Unpresented Payments	£515.25	£0.00	£1,218.50	£438.66	£7,513.02	£5,411.60	£140.00				
Balance at month end (26th)	£97,508.86	£143,297.27	£140,286.32	£133,441.92	£128,174.12	£120,168.81	£140,608.58				
Budget Monitoring as at 31/10/2018											
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£19,471.00	-£ 2,000.00	-£ 5,040.00	-£10,773.00	-£ 500.00	-£ 9,880.00	£65,528.14	£ -	£ -	-£ 52,130.00
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	-£ 905.00	£ -	£ 5.58	-£ 837.44	-£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ -	-£ 500.00	£27,092.00	£ -	-£ 148.00	£ 25,082.40
Nov-18											£ -
Dec-18											£ -
Jan-19											£ -
Feb-19											£ -
Mar-19											£ -
Balance to date	-£ 8,763.04	-£ 9,908.09	£ -	-£ 2,519.98	-£ 1,982.90	£ 250.00	-£ 1,905.00	£18,684.34	£ 26.65	£ 1,835.76	£ 94,012.55
Spend against Budget	£ 4,297.04	£ 9,562.91	£ 2,000.00	-£ 2,520.02	-£ 8,790.10	-£ 750.00	-£ 7,975.00	£46,843.80	£ 26.65	-£ 1,835.76	-£ 146,142.55

Detailed Accounts to Month End

Whittle-le-Woods Parish Council																		
Accounts for 2018 /19																		
Date	Minute ref	Receipt / Payment	Reference	R JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total	
08/10/2018	*18/10/07	Payment	2932	18/19-057	PKF Littlejohn LLP	17/18 External Audit	-£ 240.00										-£ 288.00	
08/10/2018	*18/10/08	Payment	2933	18/19-058	Odin Events Limited	Footdarts Event							-£ 500.00				-£ 600.00	
19/10/2018	*18/10/09	Payment	dd	18/19-059	LLC Pension	Pension payment		-£ 147.42									-£ 147.42	
31/10/2018	*18/10/10	Payment	2930	18/19-060	Employee 2	October Sick pay		-£ 380.02									-£ 380.02	
31/10/2018	*18/10/11	Payment	2931	18/19-061	Employee 1	October Salary		-£ 619.16									-£ 619.16	
08/10/2018	*18/10/12	Payment	2934	18/19-062	Aquasition	Web hosting for flooding equip	-£ 140.00										-£ 140.00	
26/10/2018		Receipt	BACS	18/19-067	CBC	CIL Payment Oct 18								£ 27,092.00			£ 27,092.00	
29/10/2018		Receipt	598	18/19-068	War Memorial Commit	Silent Soldier Campaign	£ 165.00										£ 165.00	
October Month Totals							-£ 215.00	-£1,146.60	£ -	£ -	£ -	£ -	-£ 500.00	£27,092.00	£ -	-£ 148.00	£25,082.40	