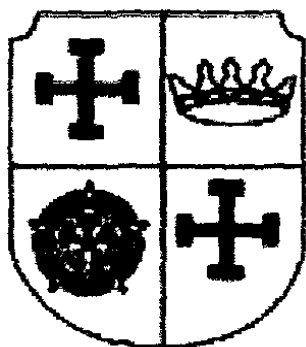


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering
Clerk to the Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU

Tel: 01772 629616

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whittlelewoodspc@yahoo.co.uk

01st December 2018

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 10th December 2018, at 7.30pm.

Yours sincerely, Lisa Pickering, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Committee Updates / Events
- 7) Reports from Representatives
- 8) Clerk's report
- 9) Accounts
- 10) CIL Monies
- 11) Councillors' reports
- 12) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 10th December 2018

Apologies: Councillor McDonald

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
New

3 Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application for works to a protected tree - Chorley BC TPO 8 (Whittle-le-Woods) 1993.
Remove 2m of overhanging tree branches from Ash Tree on canal side at rear of property and branches close to building.

Ref. No: 18/01082/TPO | Received: Mon 19 Nov 2018 | Validated: Mon 19 Nov 2018 |
Status: Awaiting decision

3 Chasden Close Whittle-Le-Woods Chorley PR6 7JX

Application for works to a protected tree: Chorley BC TPO no.12 (Whittle-le-Woods) 1992:
Alder (alnus sp.) crown raise by 3m and reduce the lower branch heading towards the conservatory by 50%.

Ref. No: 18/01060/TPO | Received: Mon 12 Nov 2018 | Validated: Mon 12 Nov 2018 |
Status: Awaiting decision

Granted

215 Preston Road Whittle-Le-Woods Chorley PR6 7PS

18/00875/FULHH Alternative Reference PP-07271959

Application Validated Fri 28 Sep 2018

Proposal Erection of a single storey rear extension

Status Granted

Decision Permit Full Planning Permission

Decision Issued Date Fri 23 Nov 2018

33 Harvest Drive Whittle-Le-Woods Chorley PR6 7QL

18/00995/TPO, Alternative Reference PP-07369850

Application Validated Mon 22 Oct 2018

Application for works to a protected tree: Chorley BC TPO no.7 (Whittle-le-Woods) 1995: T22
Oak - cut back rotten branches to make safe.

Status Granted Decision Issued Date Fri 07 Dec 2018

Other Decision

N/A

- 5) Correspondence
 - a. FOI Request
 - b. Cuerden Valley Park – Factory Lane Bridge
 - c. Woodland Trust – Free Trees
 - d. Pensions Regulator – re-enrolment
 - e. Frank Wood – Thank you for vouchers

- 6) Committee Updates / Events (*Planning / Grants / Staffing / Projects / Finance / Flooding*)
 Flooding Plans - update regarding the project spend of £1000.

- 7) Reports from Representatives (*Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*)
 Whittle in Bloom (Dedrah)

- 8) Clerk's report
 Actions / Issues raised (CBC / LCC / Other Authorities) - please see attached document
 Clerks Liaison meeting
 Charities Meeting

- 9) Accounts
 Outgoings to be approved / signed this meeting

Ref	JV	Payee	Detail	Total
NL1218-03	18/19-083	Little Kickers	Newsletter Advert	£40.00
NL1218-11	18/19-084	Amanda BarlowMark B	Newsletter Advert	£25.00
NL1218-12	18/19-085	Fellows	Newsletter Advert	£25.00
NL1218-16	18/19-086	Gelston Manor	Newsletter Advert	£40.00
NL1218-17	18/19-087	Joanne Wu	Newsletter Advert	£40.00
2947	18/19-079	Expenses Employee 1	December Expenses	-£254.98
2948	18/19-080	Carvers Trees	Christmas Tree	-£410.00
2949	18/19-081	Town Centre Trees	Village Xmas Trees	-£240.00
2950	18/19-082	Cllr Higham	Switch On Refreshments	-£164.65
dd	18/19-076	LLC Pension	Pension payment	-£147.42
2945	18/19-077	Employee 2	December Salary	-£380.02
2946	18/19-078	Employee 1	December Salary	-£619.16
2951	18/19-088	David Hull	Maintenance (Invoice 3)	-£703.25

Requisitions to be approved this meeting:
 NA

- 10) CIL Monies
 Scout Requisitions

- 11) Councillors' reports

12) Confidential items

Full Year Accounts to date - against Budget.

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring											
Detail of summary of monthly accounts											
	30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018			
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65			
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71			
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00			
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20			
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20			
Unpresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00			
Unpresented Payments	-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00			
Balance at month end (26th)	£97,508.86	£143,297.27	£140,286.32	£133,441.92	£128,174.12	£120,168.81	£140,608.58	£139,946.36			
Budget Monitoring as at 31/10/2018											
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£ 19,471.00	-£ 2,000.00	-£ 5,040.00	-£ 10,773.00	-£ 500.00	-£ 9,880.00	£ 65,528.14	£ -	£ -	-£ 52,130.00
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	£ 905.00	£ -	£ 5.58	-£ 837.44	-£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ -	£ 500.00	£ 27,092.00	£ -	-£ 148.00	£ 25,082.40
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00
Dec-18											£ -
Jan-19											£ -
Feb-19											£ -
Mar-19											£ -
Balance to date	-£ 10,039.14	-£ 11,054.69	£ -	-£ 2,519.98	-£ 2,032.90	£ 250.00	-£ 1,905.00	£ 18,684.34	£ 46.85	£ 1,793.26	£ 91,517.55
Spend against Budget	£ 5,573.14	-£ 8,416.31	-£ 2,000.00	-£ 2,520.02	-£ 8,740.10	-£ 750.00	-£ 7,975.00	£ 46,843.80	-£ 46.85	-£ 1,793.26	-£ 143,647.55

Whittle-Ie-Woods Parish Council																	
Accounts for 2018 /19																	
Date	Minute ref	Receipt / Payment	Reference	R JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
31/10/2018		Receipt	BACS		Interest	Interest									£ 20.20		£ 20.20
19/11/2018	*18/11/03	Payment	dd	Y	18/19-063 LLC Pension	Pension payment		-£ 147.42									-£ 147.42
30/11/2018	*18/11/04	Payment	2935		18/19-064 Employee 2	November Salary		-£ 380.02									-£ 380.02
30/11/2018	*18/11/05	Payment	2936		18/19-065 Employee 1	November Salary		-£ 619.16									-£ 619.16
12/11/2018	*18/11/06	Payment	2937		18/19-066 Aquasition	Web hosting for flooding equip	-£ 313.60										-£ 313.60
12/11/2018	*18/11/07	Payment	2938	Y	18/19-069 David Hull	Installation of Silhouettes					-£ 50.00						-£ 50.00
12/11/2018	*18/11/08	Payment	2939	Y	18/19-070 Newbury Printers	Carol Song sheets	-£ 48.00										-£ 48.00
12/11/2018	*18/11/09	Payment	2940	Y	18/19-071 Newbury Printers	Newsletter	-£ 582.00										-£ 582.00
12/11/2018	*18/11/10	Payment	2941		18/19-072 Gala Lights	Christmas Lights	-£ 212.50										-£ 212.50
12/11/2018	*18/11/11	Payment	2942		18/19-073 Highstreet Vouchers	Vouchers for volunteers	-£ 50.00										-£ 50.00
12/11/2018	*18/11/12	Payment	2943	Y	18/19-074 Petty Cash	Petty cash top up	-£ 50.00										-£ 50.00
12/11/2018	*18/11/13	Payment	2944		18/19-075 Mr Shipman	Remembrance Wreath	-£ 20.00										-£ 20.00
November Month Totals							-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00