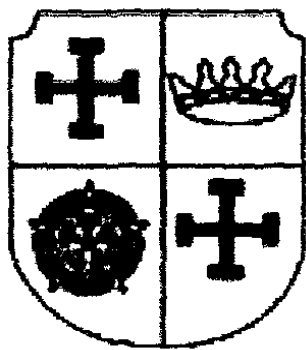


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering
Clerk to the Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU

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07th January 2019

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 14th January 2019, at 7.30pm.

Yours sincerely, Lisa Pickering, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Budget – 19/20
- 7) Accounts
- 8) Clerks Report
- 9) Councillors' reports
- 10) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 14th January 2019

Apologies:

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
 - New
 - 21 Preston Road Whittle-Le-Woods Chorley PR6 7PE
Single story side/rear extension.
Ref. No: 18/01152/FULHH | Received: Fri 07 Dec 2018 | Validated: Thu 13 Dec 2018 | Status: Awaiting decision

 - 21 Preston Road Whittle-Le-Woods Chorley PR6 7PE
Application for a Certificate of Lawfulness for a proposed rear dormer and alterations to existing roof
Ref. No: 18/01151/CLPUD | Received: Fri 07 Dec 2018 | Validated: Thu 13 Dec 2018 | Status: Awaiting decision

 - Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR
Erection of detached replacement dwelling and detached outbuilding following demolition of existing bungalow and detached garage.
Ref. No: 18/01146/FUL | Received: Thu 06 Dec 2018 | Validated: Wed 12 Dec 2018 | Status: Awaiting decision

 - Millhaven Shaw Brow Whittle-Le-Woods Chorley PR6 7LE
Part two storey, part single storey side/rear extensions, attached garage and extension of existing driveway
Ref. No: 18/01133/FULHH | Received: Tue 04 Dec 2018 | Validated: Tue 04 Dec 2018 | Status: Awaiting decision

 - Land Adjacent Dolphin Rise Millstone Close Whittle-Le-Woods
Erection of 1no. dwelling (amended scheme to that approved under permission ref: 15/01202/FUL)
Ref. No: 18/01118/FUL | Received: Thu 29 Nov 2018 | Validated: Wed 05 Dec 2018 | Status: Awaiting decision

 - 22 Poole Avenue Buckshaw Village Chorley PR7 7FP
Application for a Certificate of Lawfulness for a single storey rear extension
Ref. No: 19/00003/CLPUD | Received: Thu 03 Jan 2019 | Validated: Wed 09 Jan 2019 | Status: Awaiting decision

 - 6 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ
Single storey side/front extension, single storey rear extension and front and rear dormer extensions.
Ref. No: 18/01203/FULHH | Received: Tue 18 Dec 2018 | Validated: Sat 22 Dec 2018 | Status: Awaiting decision

Granted

3 Chasden Close Whittle-Le-Woods Chorley PR6 7JX

Application for works to a protected tree: Chorley BC TPO no.12 (Whittle-le-Woods) 1992: Alder (alnus sp.) - crown raise by 3m and reduce the lower branch heading towards the conservatory by 50%.

Ref. No: 18/01060/TPO | Received: Mon 12 Nov 2018 | Validated: Mon 12 Nov 2018 | Status: Granted

54 Preston Road Whittle-Le-Woods Chorley PR6 7HH

Application for a Certificate of Lawfulness for an existing use as a dwellinghouse for the occupation of up to six children and carers living together as a single household (Use Class C3b). Ref. No: 18/00957/CLEUD | Received: Fri 12 Oct 2018 | Validated: Thu 18 Oct 2018 | Status: Granted

3 Dark Lane Whittle-Le-Woods Chorley PR6 8AE

18/01082/TPO Application Validated Mon 19 Nov 2018

Application for works to a protected tree - Chorley BC TPO 8 (Whittle-le-Woods) 1993. Remove 2m of overhanging tree branches from Ash Tree on canal side at rear of property and branches close to building.

Granted Mon 14 Jan 2019

Other Decision

40 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to a protected tree: Chorley BC TPO no.7 (Whittle-le-Woods) 1996: T18 oak tree overhanging onto property - requires pruning back.

Ref. No: 18/00985/TPO | Received: Mon 22 Oct 2018 | Validated: Mon 22 Oct 2018 | Status: Refused

5) Correspondence

Best Kept Village 2019 – Invite to information meeting

Planning in Practice - meeting invitation

Payment notice for loan

Notification of precept for War Memorial (£2000)

6) Budgets for 2019 – 2020

See attached documents

7) Accounts

Outgoings to be approved / signed this meeting

Ref	JV	Payee	Detail	Total
2952	18/19-090	SLCC	SLCC Membership	-£122.00
2953	18/19-091	ALCC	ALCC Membership	-£30.00
2954	18/19-092	Employee 1	January Salary	-£619.16
2955	18/19-093	Employee 2	January Salary	-£380.02
dd	18/19-094	LLC Pension	Pension payment	-£147.42
dd	18/19-095	PWLB	Loan Payment	-£2,519.98
2956	18/19-096	D Hull	Winter Planting	-£105.00
2957	18/19-097	CBC	Dog waste bins	-£258.44

Requisitions to be approved this meeting: NA

- 8) Clerks Report
Date for Christmas event 2019 – tree delivery and switch on date.

- 9) Councillors' reports

- 10) Confidential items

Full Year Accounts to date - against Budget.

Whittle-le-Woods Parish Council																							
Accounts for 2018 /19																							
Date	Minute ref	Receipt / Payment	Reference	R	JV	Payee	Detail	Admin	Salaries	Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total					
10/12/2018	*18/12/08	Payment	2947	Y	18/19-079	Expenses Employee 1	December Expenses	-£	251.38									-£	251.38				
10/12/2018	*18/12/09	Payment	2948	Y	18/19-080	Carvers Trees	Christmas Tree	-£	410.00									-£	410.00				
10/12/2018	*18/12/10	Payment	2949	Y	18/19-081	Town Centre Trees	Village Xmas Trees	-£	240.00									-£	240.00				
10/12/2018	*18/12/11	Payment	2950	Y	18/19-082	Cllr Higham	Switch On Refreshments	-£	164.65									-£	164.65				
20/12/2018	*18/12/12	Payment	dd	Y	18/19-076	LLC Pension	Pension payment		£	147.42								-£	147.42				
30/12/2018	*18/12/14	Payment	2945	Y	18/19-077	Employee 2	December Salary		£	380.02								-£	380.02				
30/12/2018	*18/12/15	Payment	2946	Y	18/19-078	Employee 1	December Salary		£	619.16								-£	619.16				
10/12/2018	*18/12/16	Payment	2951	Y	18/19-088	David Hull	Maintenance (Invoice 3)					£	703.25					-£	703.25				
13/11/2018	*18/12/02	Receipt	NL1218-03	Y	18/19-083	Little Kickers	Newsletter Advert	£	40.00									£	40.00				
13/11/2018	*18/12/03	Receipt	NL1218-11	Y	18/19-084	Independent Living	Newsletter Advert	£	25.00									£	25.00				
13/11/2018	*18/12/04	Receipt	NL1218-12	Y	18/19-085	Fellows	Newsletter Advert	£	25.00									£	25.00				
13/11/2018	*18/12/05	Receipt	NL1218-16	Y	18/19-086	Gelston Manor	Newsletter Advert	£	40.00									£	40.00				
13/11/2018	*18/12/06	Receipt	NL1218-17	Y	18/19-087	Joanne Wu	Newsletter Advert	£	40.00									£	40.00				
30/11/2018	*18/12/07	Receipt	BACS	Y		Interest	Interest									£	22.98	£	22.98				
20/12/2018	*18/12/13	Receipt	NL1218-04	Y	18/19-089	St Chads Parish Centre	Newsletter	£	25.00									£	25.00				
December Month Totals								-£	871.03	-£	1,146.60	£	-	£	-	£	-	£	22.98	-£	3.60	-£	2,701.50

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring											
Detail of summary of monthly accounts	30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018	31/12/2018		
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65	£360.66		
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71	£136,204.69		
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1)	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00	£0.00		
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20	-£2,919.48		
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20	£217.98		
Unpresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00	£260.00		
Unpresented Payments	-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00	-£1,103.27		
Balance at month end (26th)	£47,063.74	£97,508.86	£141,739.92	£140,286.32	£133,441.92	£128,174.12	£120,168.81	£139,946.36	£136,565.35		
Budget Monitoring as at 31/10/2018											
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£ 19,471.00	-£ 2,000.00	-£ 5,040.00	-£ 10,773.00	-£ 500.00	-£ 9,880.00	£ 65,528.14	£ -	£ -	-£ 52,130.00
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	-£ 905.00	£ -	£ 5.58	-£ 837.44	-£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ -	£ 500.00	£ 27,092.00	£ -	-£ 148.00	£ 25,082.40
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00
Dec-18	-£ 871.03	-£ 1,146.60	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 22.98	-£ 3.60	-£ 2,701.50
Jan-19											£ -
Feb-19											£ -
Mar-19											£ -
Balance to date	-£ 10,910.17	-£ 12,201.29	£ -	-£ 2,519.98	-£ 2,736.15	£ 250.00	-£ 1,905.00	£ 18,684.34	£ 69.83	£ 1,789.66	£ 88,816.05
Spend against Budget	£ 6,444.17	-£ 7,269.71	-£ 2,000.00	-£ 2,520.02	-£ 8,036.85	-£ 750.00	-£ 7,975.00	£ 46,843.80	-£ 69.83	-£ 1,789.66	-£ 140,946.05