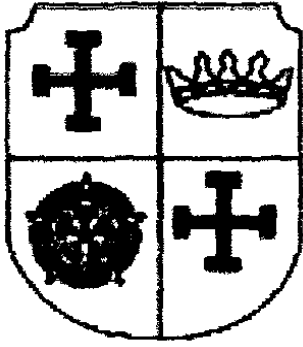


# WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering  
Clerk to the Council  
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04<sup>th</sup> March 2019

## Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 11<sup>th</sup> March 2019, at 7.30pm.

Yours sincerely, Lisa Pickering, Clerk to the Council

## Agenda

*Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.*

## Apologies

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Committee Updates / Events
- 7) Reports from Representatives
- 8) Clerk's report
- 9) Accounts
- 10) CIL Monies / Proposed Spend
- 11) Councillors' reports
- 12) Confidential items

## Whittle-le-Woods Parish Council Meeting Monday 11<sup>th</sup> March 2019

**Apologies:** Councillor Auwerx, Councillor Wood

1. Minutes

2. Changes in Declarations of Interest

3. Defibrillator checks

4. Planning Matters

New

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to discharge conditions of planning approval ref: 15/01185/FUL (which was for the erection of two dwellings between 1A and 3 Dark Lane). To confirm condition 2 complied with (start within three years of permission) and to discharge condition 14 (foul and surface water drainage details).

Ref. No: 19/00133/DIS | Received: Thu 14 Feb 2019 | Validated: Tue 19 Feb 2019 | Status: Awaiting decision

20 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR

Reference 19/00149/CLEUD Alternative Reference PP-07640759

Application for a Certificate of Lawfulness for existing rear dormer and raising of ridge height of utility room

Application Validated Tue 19 Feb 2019 Status Awaiting decision

Rustic Oak Farm Moss Lane Whittle-Le-Woods Chorley PR6 8AA

Change of use of land from equestrian use (sand paddock) to a wood storage area (Use Class B8) and associated hardstanding access track.

Ref. No: 19/00079/FUL | Received: Tue 29 Jan 2019 | Validated: Wed 13 Feb 2019 | Status: Awaiting decision

Granted

6 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ

Single storey side/front extension, single storey rear extension (following demolition of existing single storey rear extension) and front and rear dormer extensions.

Ref. No: 18/01203/FULHH | Received: Tue 18 Dec 2018 | Validated: Sat 22 Dec 2018 | Status: Granted

22 Poole Avenue Buckshaw Village Chorley PR7 7FP

Application for a Certificate of Lawfulness for a proposed single storey rear extension

Reference 19/00003/CLPUD Alternative Reference PP-07523855

Application Validated Wed 09 Jan 2019, Status Granted, Decision Grant Certificate of Lawfulness Decision Issued Date Tue 05 Mar 2019

Other Decision

NA

## 5. Correspondence

Freedom of Information request  
Clayton Landfill – Project Funding  
Delph Way play area  
Moss Bridge – letter from Canal & River Trust

## 6. Committee Updates / Events

## 7. Reports from Representatives

## 8. Clerks Report

Order for Lamp Post Baskets  
Order for Notice Boards  
Order of Greenhouse / Shed  
Entry for LBKV  
Finance Committee Meeting  
Asset Register Checks  
Hanging Basket Orders  
Licence for Church Hill  
Newsletter

## 9. Accounts

Outgoings to be approved / signed this meeting

Ref	JV	Payee	Detail	Total
	18/19-113	W-L-W & C-L-W War Memor	Donation	£100.00
2967	18/19-107	Employee 1	March Salary	-£619.16
2966	18/19-108	Employee 2	March Salary	-£380.02
dd	18/19-109	LLC Pension	Pension payment	-£147.42
2968	18/19-110	Elite Greenhouses	Community Garden -Greenhouse	-£995.00
2969	18/19-111	Dedrah Moss	Community Garden -Tools & Seeds	-£45.93
2970	18/19-112	Lisa Pickering	Admin Expenses	-£172.29
2975	18/19-113	Notice Board Company	Notice Boards	-£2,202.00
2972	18/19-114	CBC	Contribution to Delph Way play area	-£5,000.00
2973	18/19-115	David Hull	Maintenance Contract - 4th paymen	-£703.25
2974	18/19-116	LBKV	LBKV	-£30.00

Prices for Rockery / Community Garden gate

10.CIL Monies

Whittle-Le-Woods Primary School  
 Brothers of Charity  
 Gelston Manor Nursery

11.Councillors' reports

12.Confidential items

Full Year Accounts to date - against Budget.

Whittle-le-Woods Parish Council																	
Accounts for 2018 /19																	
Date	Minute ref	Receipt/ Payment	Reference	R JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
15/02/2019		Receipt			18/19-113	W-L-W & C-L-W War Memorial Donation						£100.00					£ 100.00
31/03/2019		Payment	2967		18/19-107	Employee 1 March Salary		-£ 619.16									-£ 619.16
31/03/2019		Payment	2966		18/19-108	Employee 2 March Salary		-£ 380.02									-£ 380.02
31/03/2019		Payment	dd		18/19-109	LLC Pension Pension payment		-£ 147.42									-£ 147.42
11/03/2019		Payment	2968		18/19-110	Elite Greenhouses Community Garden -Greenhouse							-£ 829.17			-£ 165.83	-£ 995.00
11/03/2019		Payment	2969		18/19-111	Dedrah Moss Community Garden -Tools & Seeds							-£ 45.93				-£ 45.93
11/03/2019		Payment	2970		18/19-112	Lisa Pickering Admin Expenses	-£ 172.29										-£ 172.29
11/03/2019		Payment	2975		18/19-113	Notice Board Company Notice Boards							-£ 1,835.00			-£ 367.00	-£ 2,202.00
11/03/2019		Payment	2972		18/19-114	CBC Contribution to Delph Way play area								-£ 5,000.00			-£ 5,000.00
11/03/2019		Payment	2973		18/19-115	David Hull Maintenance Contract - 4th payment					-£703.25						-£ 703.25
11/03/2019		Payment	2974		18/19-116	L&KV L&KV	-£ 30.00										-£ 30.00
<b>March Month Totals</b>							<b>-£ 202.29</b>	<b>-£1,146.60</b>	<b>£ -</b>	<b>£ -</b>	<b>-£703.25</b>	<b>£100.00</b>	<b>-£ 2,710.10</b>	<b>-£ 5,000.00</b>	<b>£ -</b>	<b>-£ 532.83</b>	<b>-£10,195.07</b>

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring												
Detail of summary of monthly accounts		30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018	31/12/2018	31/01/2019	28/02/2019
Current account 41346412 - Balance at 26th of previous month		£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65	£360.66	£657.41	£1,042.29
Deposit account 41346420 - Balance at 26th of previous month		£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71	£136,204.69	£135,204.69	£121,250.88
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1		£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00	£0.00	£0.00	£0.00
Payments this month		-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20	-£2,919.48	-£4,182.02	-£19,249.10
Receipts this month		£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20	£217.98	£2,079.29	£100.00
Unpresented Receipts		£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00	£260.00	£380.02	£100.00
Unpresented Payments		-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00	-£1,103.27	£4,034.60	£19,249.10
<b>Balance at month end (26th)</b>		<b>£47,063.74</b>	<b>£97,508.86</b>	<b>£141,739.92</b>	<b>£140,286.32</b>	<b>£133,441.92</b>	<b>£128,174.12</b>	<b>£120,168.81</b>	<b>£139,946.36</b>	<b>£136,565.35</b>	<b>£137,413.95</b>	<b>£122,293.17</b>
Budget Monitoring as at 28/02/2019												
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total	
2018 / 19 Budget	-£ 4,466.00	-£19,471.00	-£ 2,000.00	-£ 5,040.00	-£10,773.00	-£ 500.00	-£ 9,880.00	£65,528.14	£ -	£ -	-£ 52,130.00	
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87	(Precept inc.)
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£46,164.81	£ 3.62	£ -	£ -	£ 44,828.65	(CIL Monies inc)
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10	
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	-£ 905.00	£ -	£ 5.58	-£ 837.44	-£ 6,405.74	
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82	
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71	
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ -	-£ 500.00	£27,092.00	£ -	-£ 148.00	£ 25,082.40	(CIL Monies inc)
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00	
Dec-18	-£ 871.03	-£ 1,146.60	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 22.98	-£ 3.60	-£ 2,701.50	
Jan-19	-£ 87.00	-£ 1,146.60	£ -	-£ 2,519.98	-£ 363.44	£ -	£ -	£ -	£ 23.29	£ -	-£ 4,093.73	
Feb-19	-£ 53.50	-£ 1,146.60	-£ 2,000.00	£ -	£ -	£ -	£ -	-£15,830.00	£ -	-£ 219.00	-£ 19,249.10	
Mar-19	-£ 202.29	-£ 1,146.60	£ -	£ -	-£ 703.25	£ 100.00	-£ 2,710.10	-£ 5,000.00	£ -	-£ 532.83	-£ 10,195.07	
Balance to date	-£11,252.96	-£15,641.09	-£ 2,000.00	-£ 5,039.96	-£ 3,802.84	£ 350.00	-£ 4,615.10	£44,019.15	£ 93.12	-£ 1,037.83	£ 55,278.15	
Spent against Budget	£ 6,786.96	-£ 3,829.91	£ -	-£ 0.04	-£ 6,970.16	£ 850.00	-£ 5,264.90	£21,508.99	-£ 93.12	-£ 1,037.83	-£ 107,408.15	