

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, February 11th, 2019.

Present Chairman Bell, Parish Councillors Auwerx, Briscoe, Evans, Fogarty, B Higham, P Higham, McDonald, Newall, Wood, Yates, and the Clerk.

Apologies Councillor Partington

The meeting opened at 7:30 pm.

1. Minutes

*19/02/01 The minutes of the previous meeting were approved and signed.

2. Changes in Declarations of Interest

None

3. Defibrillator checks

All have been checked and are in working order.

4. Planning Matters

Comments on the following new applications will be sent to the Planning Department:

New

Land At The Rear Of 66 Blackburn Road Whittle-Le-Woods
Reference 19/00082/FUL Alternative Reference PP-07585126
Application Validated Tue 05 Feb 2019
Proposal - Erection of stable block (Retrospective)

Status Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

Millhaven Shaw Brow Whittle-Le-Woods Chorley PR6 7LE
Part two storey, part single storey side/rear extensions, attached garage and extension of existing driveway
Ref. No: 18/01133/FULHH | Received: Tue 04 Dec 2018 | Validated: Tue 04 Dec 2018 | Status: Granted 30/01/19

Land Adjacent Dolphin Rise Millstone Close Whittle-Le-Woods
Erection of 1no. dwelling (amended scheme to that approved under permission ref: 15/01202/FUL)
Ref. No: 18/01118/FUL | Received: Thu 29 Nov 2018 | Validated: Wed 05 Dec 2018 | Status: Granted 01/02/19

21 Preston Road Whittle-Le-Woods Chorley PR6 7PE
Application for a Certificate of Lawfulness for a proposed rear dormer and alterations to

existing roof Ref. No: 18/01151/CLPUD | Received: Fri 07 Dec 2018 | Validated: Thu 13 Dec 2018 | Status: Granted

Other Decision
NA

5. Correspondence

1. Whittle-Le-Woods Scout Group
A letter of thanks from Whittle-Le-Woods Scouts after the door to the storage garage has been replaced utilising CIL monies for the grant.
2. Best Kept Village 2019 – Competition Entry Forms
Clerk to complete entry in line with previous entry
3. Delph Way Play area
Lindsey Blackstock of CBC has written to the Parish Council asking if any local residents would like to assist in deciding the winning bid for the regeneration of the Delph Way play area.
Cllr. Newall will ask at St Chads school if any parents in the area would like to be involved.

6. Committee Updates / Events

1. Canal Walk – Raised Beds
Chairman Bell has received 2 quotes for raised beds along the path, which would be planted up by the community for Whittle in Bloom. The quotes are £3,500 and £ 14,300 respectively – there was some discussion regarding the difference in quotes, and that the quotes were not like for like, but still varied enormously. As the funding for the project was to come from a grant from Clayton Landfill, which has not yet been secured, it was decided that the project should be put on hold for this year.
Cllr. B Higham will advise Dedrah Moss
2. Community Garden
Quotes have been received for a polycarbonate greenhouse, and a potting shed from Crossley’s of approx. £1,000 each.
The Clerk advised that the insurance has been checked and the premium will increase by £2 pa.
The issue of planning permission was raised – the Clerk will check this with CBC. It was agreed that a base would be required for both the greenhouse and the shed.
Cllr B Higham proposed a budget of £2,500 for the greenhouse, shed and installation. Cllr Newall seconded the proposal.

Cllr Fogarty joined the meeting .
3. Island Waterhouse Green
2 x quotes have been received for the replanting of the Island on Waterhouse Green. The quotes were discussed and the Council decided to go with JD Garstang Landscaping. The quote agreed is £1,297. Cllr B Higham proposed that

the quote be accepted and the work be given the go ahead. Cllr McDonald seconded the proposal.
Clerk to advise JD Garstang to go ahead with the work.

7. Reports from Representatives

Liaison Meeting Update

Chairman Bell advised that the Chorley Youth Zone are taking steps to encourage attendance from young people in rural areas.

Chorley Police Inspector attended the meeting and advised that the number of Police is at its highest, however only around 20% of officers actually deal with Crime. Most time is taken up with Social and Anti-social issues in the community.

Chorley advised about a need to identify areas that have reportable non-native plants, such as Japanese Knott weed.

Neighbourhood Meeting

The priorities that have been put forward on behalf of Whittle-Le-Woods are to complete the repair / restoration of the steps next to the Canal, and to trim / thin out the trees by the Canal.

Cllr P Higham advised that the tunnel near to the quarry had recently had water running through it – even when it is not raining – there is suspicion that the quarry is pumping water, however this cannot yet be verified.

8. Clerks Report

Work has begun on rebuilding the wall on Shaw Brow, to the rear of Future Champions Nursery. All agreed that this was a great improvement, and are pleased that the work is finally being done.

The Clerk has been pricing up Greenhouses, and has checked with Came & Co. regarding insurance for any buildings on the Community Garden.

The Greenhouse will have wide doors to ensure that wherever possible the Parish Council are considering the inclusivity of all.

The Clerk provided a quote for 3 x Noticeboards of £1,789 + vat. The Clerk has also received quotes for the installation of the boards. At this point Cllr Briscoe declared an interest, as he has provided a quote to install. Cllr Briscoe left the meeting whilst the quotes for installation were discussed. The Council agreed that Cllr Briscoes quote for the works and the advice that only one board required new posts was the most appropriate. Cllr Briscoe returned to the meeting. The Clerk is to order 1 x noticeboard with posts, and 2 x noticeboards without posts, in consultation with Cllr Briscoe.

9. Accounts

Outgoings to be approved / signed this meeting

	Ref	JV	Payee	Detail	Total
*19/02/02	2959	18/19-098	Employee 1	February Salary	-£619.16
*19/02/03	2958	18/19-099	Employee 2	February Salary	-£380.02
*19/02/04	dd	18/19-100	LLC Pension	Pension payment	-£147.42
*19/02/05	2960	18/19-101	War Memorial Committee	Precept payment	-£2,000.00
*19/02/06	2961	18/19-102	L Pickering	Notice Board for Hall	-£28.50
*19/02/07	2962	18/19-103	Avalon Doors	Whittle-Le-Woods Scout CIL	-£1,314.00
*19/02/08	2963	18/19-104	Adam Keppel-Green	Website Domain	-£25.00
*19/02/09	2964	18/19-105	Whittle-Le-Woods Primary	CIL Grant for running track	-£9,000.00
*19/02/10	2965	18/19-106	St Chads Primary School	Outdoor Seating / Classroom	-£5,735.00

Requisitions to be approved this meeting:

Requisition of £2,500 for the greenhouse, potting shed and installation at the Community Garden.

Proposed by Cllr. B Higham and seconded by Cllr. Auwerx.

10. CIL Monies / Proposed Spend

1. Whittle-Le-Woods Primary School running track, quotes received and discussed. As per the October 18 meeting, agreed to provide a grant of £9,000.

2. St Chads Primary School submitted a request for the provision of a grant for outdoor seating / classroom. The detailed submission requested £5735.00.

The provision of the grants was proposed by Cllr. B. Higham and seconded by Cllr McDonald.

11. Councillors' reports

Cllr Yates – Requests have been received to ensure that the grit / salt bins are refilled promptly following the icy weather.

Cllr Yates – Where will the busses run whilst Chorley Old Road is shut?

Cllr Briscoe – Central refuge on Preston Rd at top of School Brow is missing both bollards making it dangerous for pedestrians.

Cllr Briscoe – The bus stop near the noticeboard on Blackburn Road is regularly blocked by cars and also has no marking as a bus stop and was not gritted during the recent icy conditions.

Cllr Briscoe – New salt bin required on Moss Lane at the edge of Springs Crescent.

Cllr Newall – Pothole (very deep) at the bottom of Ladycrosse Drive, a further 2 potholes on Town Lane.

Cllr Auwerx – Fly tipping on Birchin Lane / Hilltop Lane

Cllr Auwerx – request for contact details for Chorley Housing for Hillside Crescent / Mill Lane

Cllr Wood – Rubbish bin on Moss Lane has been vandalised.

Cllr Wood – The roads on Buckshaw Village have not yet been adopted so the Parish Council will be unable to provide lamp post baskets for this area this year.

Cllr Evans – People have been ‘dumping’ binbags of rubbish in public bins, this comes under fly tipping and can be reported.

Cllr Evans – Blocked gully on Dolphin Brow and the corner of Langdale / Chorley Old Road.

Cllr McDonald – has received a request to put adverts up in the red phone boxes. Council agreed unanimously that this should be declined.

Cllr B Higham – Follow up with Chorley Housing on Rockery – Cllr Newall proposed advising Chorley Housing that the Parish Council will assume we have the go ahead unless they advise otherwise.

Cllr B Higham – Blocked gully between 108/110 Chorley Old Road.

12. Confidential items

NA

Full Year Accounts to date - against Budget.

Whittle-le-Woods Parish Council																					
Accounts for 2018 /19																					
Date	Minute ref	Receipt/ Payment	Reference	R	JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total			
28/02/2019	*19/02/02	Payment	2959			18/19-098 Employee 1	February Salary		-£ 619.16									-£ 619.16			
28/02/2019	*19/02/03	Payment	2958			18/19-099 Employee 2	February Salary		-£ 380.02									-£ 380.02			
28/02/2019	*19/02/04	Payment	dd			18/19-100 LLC Pension	Pension payment		-£ 147.42									-£ 147.42			
11/02/2019	*19/02/05	Payment	2960			18/19-101 War Memorial Committee	Precept payment			-£ 2,000.00								-£ 2,000.00			
11/02/2019	*19/02/06	Payment	2961			18/19-102 L Pickering	Notice Board for Hall	-£ 28.50										-£ 28.50			
11/02/2019	*19/02/07	Payment	2962			18/19-103 Avalon Doors	Whittle-Le-Woods Scout CIL								-£ 1,095.00	-£ 219.00		-£ 1,314.00			
11/02/2019	*19/02/08	Payment	2963			18/19-104 Adam Keppel-Green	Website Domain	-£ 25.00										-£ 25.00			
11/02/2019	*19/02/09	Payment	2964			18/19-105 Whittle-Le-Woods Primary	CIL Grant for running track								-£ 9,000.00			-£ 9,000.00			
11/02/2019	*19/02/10	Payment	2965			18/19-106 St Chads Primary School	Outdoor Seating / Classroom Project								-£ 5,735.00			-£ 5,735.00			
February Month Totals									-£ 53.50	-£1,146.60	-£2,000.00	£ -	£ -	£ -	£ -	£ -	£ -	-£15,830.00	£ -	-£ 219.00	-£19,249.10

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring											
Detail of summary of monthly accounts											
	30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018	31/12/2018	31/01/2019	
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65	£360.66	£657.41	
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71	£136,204.69	£135,204.69	
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00	£0.00	£0.00	
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20	-£2,919.48	-£4,182.02	
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20	£217.98	£2,079.29	
Unpresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00	£260.00	-£380.02	
Unpresented Payments	-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00	-£1,103.27	£4,034.60	
Balance at month end (26th)	£47,063.74	£97,508.86	£141,739.92	£140,286.32	£133,441.92	£128,174.12	£120,168.81	£139,946.36	£136,565.35	£137,413.95	
Budget Monitoring as at 31/01/2019											
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£ 19,471.00	-£ 2,000.00	-£ 5,040.00	-£ 10,773.00	-£ 500.00	-£ 9,880.00	£ 65,528.14	£ -	£ -	-£ 52,130.00
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	-£ 905.00	£ -	£ 5.58	-£ 837.44	-£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ -	-£ 500.00	£ 27,092.00	£ -	-£ 148.00	£ 25,082.40
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ 20.20	-£ 42.50	-£ -	-£ 2,495.00
Dec-18	-£ 871.03	-£ 1,146.60	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 22.98	-£ 3.60	-£ 2,701.50
Jan-19	-£ 87.00	-£ 1,146.60	£ -	-£ 2,519.98	-£ 363.44	£ -	£ -	£ -	£ 23.29	£ -	-£ 4,093.73
Feb-19											£ -
Mar-19											£ -
Balance to date	-£ 10,997.17	-£ 13,347.89	£ -	-£ 5,039.96	-£ 3,099.59	£ 250.00	-£ 1,905.00	£ 18,684.34	£ 93.12	£ 1,789.66	£ 84,722.32
Spend against Budget	£ 6,531.17	-£ 6,123.11	-£ 2,000.00	-£ 0.04	£ 7,673.41	-£ 750.00	-£ 7,975.00	£ 46,843.80	-£ 93.12	-£ 1,789.66	-£ 136,852.32

Chairman Date.....