The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, March 11th, 2019.

Present Chairman Bell, Parish Councillors Briscoe, Evans, Fogarty, B Higham, P Higham, Newall, Partington, Yates, and the Clerk.

Public 4 members of the public were also present from 7.30 – 8pm

Apologies Councillors Auwerx, McDonald, Wood

The meeting formally opened at 8 pm.

Pre-meeting discussion with members of the public:
Gelston Manor Nursery representatives Neil Ward and Simon Capper presented their application for CIL monies to build an additional class room at Gelston Manor Nursery.

2 members of the public attended to raise the issue of litter, especially around the Bus stop near the petrol station on the A6, and on Town Lane, especially near the motorway flyover. They wished to understand how often the PC Lengthsman attended these areas and if they could be identified as hotspots to the Lengthsman. Advised to email the Clark who will pass on any issues to the Lengthsman, or any fly tipping to CBC. Cllr Partington also advised of an app called ‘Litterarti’ which can make others aware of litter hotspots and encourage the community to become involved in picking up litter.

1. Minutes

*19/03/01 The minutes of the previous meeting were approved and signed.

2. Changes in Declarations of Interest

None

3. Defibrillator checks

All have been checked and are in working order.

4. Planning Matters

Comments on the following new applications will be sent to the Planning Department:

New

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to discharge conditions of planning approval ref: 15/01185/FUL (which was for the erection of two dwellings between 1A and 3 Dark Lane). To confirm condition 2 complied with (start within three years of permission) and to discharge condition 14 (foul and surface water drainage details).

Ref. No: 19/00133/DIS | Received: Thu 14 Feb 2019 | Validated: Tue 19 Feb 2019 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to
the neighbours of the property. That all materials used are in keeping with the established
dwelling and area, and that property boundaries are not encroached upon in any way.

20 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Reference 19/00149/CLEUD Alternative Reference PP-07640759
Application for a Certificate of Lawfulness for existing rear dormer and raising of ridge height
of utility room
Application Validated Tue 19 Feb 2019 Status Awaiting decision
Neutral comment - The Parish Council wish to ensure that due consideration is provided to
the neighbours of the property. That all materials used are in keeping with the established
dwelling and area, and that property boundaries are not encroached upon in any way.

Rustic Oak Farm Moss Lane Whittle-Le-Woods Chorley PR6 8AA
Change of use of land from equestrian use (sand paddock) to a wood storage area (Use Class
B8) and associated hardstanding access track.
Ref. No: 19/00079/FUL | Received: Tue 29 Jan 2019 | Validated: Wed 13 Feb 2019 | Status:
Awaiting decision
Neutral comment - The Parish Council wish to ensure that due consideration is provided to
the neighbours of the property. That all materials used are in keeping with the established
dwelling and area, and that property boundaries are not encroached upon in any way.

Granted
6 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ
Single storey side/front extension, single storey rear extension (following demolition of
existing single storey rear extension) and front and rear dormer extensions.
Ref. No: 18/01203/FULHH | Received: Tue 18 Dec 2018 | Validated: Sat 22 Dec 2018 | Status: Granted

22 Poole Avenue Buckshaw Village Chorley PR7 7FP
Application for a Certificate of Lawfulness for a proposed single storey rear extension
Reference 19/00003/CLPUD Alternative Reference PP-07523855
Application Validated Wed 09 Jan 2019, Status Granted, Decision Grant Certificate of
Lawfulness Decision Issued Date Tue 05 Mar 2019

Other Decision
NA

5. Correspondence
Freedom of Information request – Cllr Newall advised seeking assistance from CBC legal
department. She will forward the relevant contact info.

Clayton Landfill – Project Funding. The Clerk as made contact with Neale’s Waste
Management, and this will be added to the agenda for the April Liaison meeting which
Chairman Bell will attend.

Delph Way play area. The tender for the upgrade of the area has now been approved with
the assistance of local residents. The £5000.00 contribution of CIL funds has been provided
to CBC.

Moss Bridge – letter from Canal & River Trust. Chairman Bell has received a letter advising
that the Canal & River Trust are responsible for Moss Bridge at Chorley Old Rd.
6. Committee Updates / Events

Flooding – Cllr Partington advised that he has identified and costed various items of equipment for flood prevention. The main one being a portable tank for use when pumping out flood water, and the repair / replacement or the pump. The total expenditure will be £1,000. This was proposed by Cllr P Higham and seconded by Chairman Bell.

7. Reports from Representatives

The annual Duck race will take place on the 6th May 19. The even begins at 1pm, with races at 2.30pm and 3pm.

8. Clerks Report

Order for Lamp Post Baskets – the lamppost baskets have been ordered from Plantscape

Order for Notice Boards – the Notice boards have been ordered – Cllr Briscoe will install

Order of Greenhouse / Shed – The shed will be delivered on 15th March. The Greenhouse will be delivered once payment is made. Padlocks will be required for the shed and the greenhouse. The estimated cost for these will be £50. Proposed by Cllr Newall, seconded by Cllr Evans.

Entry for LBKV – the entry to the competition was discussed and it was agreed to stop entering this competition. Proposed by Cllr Newall, seconded by Cllr Evans.

Finance Committee Meeting was held on 28th February

Asset Register Checks – responsible Councillors are requested to check their assets and feed back to the clerk

Hanging Basket Orders – email to be sent out

Licence for Church Hill – agreed that the cost of the license is unwarranted, Clerk to request that Chorley Housing (Jigsaw) landscape the area.

Newsletter – Clerk requested items for the newsletter:
Community Garden / Tidy up weekend / Youth Events
9. Accounts

Outgoings to be approved / signed this meeting

<table>
<thead>
<tr>
<th>Ref</th>
<th>JV</th>
<th>Payee</th>
<th>Detail</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>18/19-113</td>
<td>W-L-W &amp; C-L-W War Memorial</td>
<td>Donation</td>
<td>£100.00</td>
<td></td>
</tr>
<tr>
<td>2967</td>
<td>18/19-107</td>
<td>Employee 1</td>
<td>March Salary</td>
<td>-£619.16</td>
</tr>
<tr>
<td>2966</td>
<td>18/19-108</td>
<td>Employee 2</td>
<td>March Salary</td>
<td>-£380.02</td>
</tr>
<tr>
<td>dd</td>
<td>18/19-109</td>
<td>LLC Pension</td>
<td>Pension payment</td>
<td>-£147.42</td>
</tr>
<tr>
<td>2968</td>
<td>18/19-110</td>
<td>Elite Greenhouses</td>
<td>Community Garden - Greenhouse</td>
<td>-£995.00</td>
</tr>
<tr>
<td>2969</td>
<td>18/19-111</td>
<td>Dedrah Moss</td>
<td>Community Garden - Tools &amp; Seeds</td>
<td>-£45.93</td>
</tr>
<tr>
<td>2970</td>
<td>18/19-112</td>
<td>Lisa Pickering</td>
<td>Admin Expenses</td>
<td>-£172.29</td>
</tr>
<tr>
<td>2975</td>
<td>18/19-113</td>
<td>Notice Board Company</td>
<td>Notice Boards</td>
<td>-£2,202.00</td>
</tr>
<tr>
<td>2972</td>
<td>18/19-114</td>
<td>CBC</td>
<td>Contribution to Delph Way play area</td>
<td>-£5,000.00</td>
</tr>
<tr>
<td>2973</td>
<td>18/19-115</td>
<td>David Hull</td>
<td>Maintenance Contract - 4th payment</td>
<td>-£703.25</td>
</tr>
<tr>
<td>2974</td>
<td>18/19-116</td>
<td>Neil Partington</td>
<td>Flooding Committee</td>
<td>-£1,259.32</td>
</tr>
</tbody>
</table>

David Hull has provided a price for clearing out the rockery on the footpath near Chorley Old Road (£45). Proposed by Chairman Bell, seconded Cllr Briscoe.

David Hull has provided a price for providing a gate for the Community Garden (£95). Proposed by Cllr B Higham, seconded Cllr Partington.

Dedrah Moss has presented initial setup up expenses for the Community Garden group – see accounts above. The council discussed how to support the group with initial costs and agreed to authorise a spend of £30 a month for the months of March, April and May. Proposed by Cllr Briscoe, seconded by Cllr Newall.

10. CIL Monies

Brothers of Charity, the request is for CIL monies towards the creation of an outdoor classroom. The request was discussed and it was decided that more information was required before a decision could be made.

Whittle-Le-Woods Primary School applied for CIL monies for a nursery and additional accommodation for breakfast and afterschool club to the sum of £12000-£15000. The request was discussed and then put to the vote, proposed by Cllr Evans and seconded by Cllr Briscoe. The application was declined.

Gelston Manor Nursery applied for CIL monies to help financially support the build of the before and after school club at Gelston. Whilst we await formal quotations from local building contractors, we estimate the total cost to be in the region of £30-35k. The request was discussed and then put to the vote, proposed by Cllr B Higham and seconded by Cllr Newall. The application was declined.

Standing orders were suspended due to time constraints – proposed by Cllr Newall, seconded by Cllr B Higham.
11. Councillors' reports

- **Cllr Yates**: the Fence on Mill Lane on the bend is in need of repair
- **Cllr Yates**: pot hole on Hillside Crescent on the RHS near the book swap
- **Cllr Newall**: bike chained to a fence on School Brow / A6 corner on the LHS
- **Cllr Fogarty**: Pot hole on Town Lane around 12 inches wide and 2 inches deep. Whittle side of the Canal bridge.
- **Cllr Fogarty**: Town Lane / Top lock, the step has worn away
- **Cllr Evans**: Gully on Chorley Old Rd is still blocked
- **Cllr Briscoe**: Copthurst Lane Gullies are blocked – potentially the drain underneath is blocked or collapsed, will provide pictures.
- **Cllr B Higham**: 108 Chorley Old Rd, blocked gully
- **Cllr W McDonald**: would like to propose a sign for the Community Garden
- **Chairman Bell**: work is commencing on providing a carpark for Kem Mill playing field

Cllr Newall left the meeting (9.40pm)

12. Confidential items

Full Year Accounts to date - against Budget.
### Summary of Monthly Bank Accounts, and Monthly Budget Monitoring

<table>
<thead>
<tr>
<th>Categories</th>
<th>30/04/18</th>
<th>31/05/18</th>
<th>30/06/18</th>
<th>30/07/18</th>
<th>31/08/18</th>
<th>31/09/18</th>
<th>30/10/18</th>
<th>31/11/18</th>
<th>31/12/18</th>
<th>31/01/19</th>
<th>31/02/19</th>
<th>31/03/19</th>
<th>31/04/19</th>
<th>30/05/19</th>
<th>31/06/19</th>
<th>30/07/19</th>
<th>31/08/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/10/18)</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td>£10,000</td>
<td></td>
</tr>
<tr>
<td>Payments this month</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td></td>
</tr>
<tr>
<td>Receipts this month</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td></td>
</tr>
<tr>
<td>Unpresented Payments</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td>£1,042.29</td>
<td></td>
</tr>
<tr>
<td>Balance at end of month (Net)</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td>£17,083.71</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**
- Totals include VAT where applicable.
- Amounts are in British Pounds (£).